

Your Company Name, Inc.

Incomplete Work Report Ending August, 2004

Monday, November 01, 2004

Supervisor: * Unassigned *

Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Bookkeeper: Frank Jones						
3170	Three Rings Sales & Marketing Solutions, Inc.	Rick	(847) 949-8373			
				December 2003		

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Supervisor: Diane Boston

Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Bookkeeper: Diane Boston						
2104	PreSchool Time, Inc.	Judy	(847) 949-2706			
				August 2004	Waiting for Year End Info	9/9/2004
3127	Manny's Electric Company	Tom or Jan	(847) 438-1177			
				August 2004	Waiting For Information	9/14/2004
3130	BI Company	Perry or Lan	(847) 415-2800			
				July 2004	Waiting For Information	9/16/2004
				August 2004	Waiting For Information	9/16/2004
3136	Missy Labs, LTD.	Sue or Joyce	(847) 487-1577			
				August 2004	Waiting For Information	9/13/2004
379	MMN Enterprises, Inc.	Brenda	(847) 623-1310			
				August 2004	A/P or A/R missing or error	9/20/2004
6176	Direct Furniture LLC	Brian Weiner	(847) 566-6377			
				August 2004		
Bookkeeper: Fred Acer						
3183	Body Craft Inc.	Bill Creany, Tony Maglio, or Mark Maglio	(847) 395-0076			
				August 2004	See Bookkeeper Comment	9/9/2004
355	Campbell & Bros	Bruce	(847) 566-9020			
				August 2004	Out of time for the day	9/13/2004

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Bookkeeper: Hidekazu Sasaki						
1143	Sparkling Cleaning	Fernando or Luz	(847) 263-1170			
				August 2004		
298	YourTown, Inc.	Marian Rodriguez	(847) 970-9235			
				August 2004		
3120	Parker Tool & Die	Diane/Tim	(847) 566-2229			
				August 2004		9/24/2004
3126	Good Guys Electric, Co.	Chuck	(847) 344-8418			
				August 2004		9/10/2004
3178	Fassett Construction Corporation	Kevin	(847) 926-9370			
				August 2004		9/21/2004
3184	Lake County Tree Service, Inc.	Felipe	(847) 740-6887			
				August 2004		
3186	Impressions Count, Inc.	Randy or Sheri	(847) 395-2445			
				January 2004		6/8/2004
				February 2004		6/8/2004
				March 2004	Bank Statement Transactions	6/8/2004
				April 2004	See Bookkeeper Comment	5/5/2004
				May 2004		6/8/2004
3187	MF DiPinto, Ltd.	Marcelino	(815) 728-0277			
				August 2004		
325	G's Companies, Inc.	Laura	(847) 604-8776			
				August 2004		9/20/2004
381	JJK Enterprises, Inc.	Sharon/Scott	(847) 367-4744			
				August 2004		9/23/2004

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Client ID	Company	Contact	Telephone	Period	Explanation	Date In
6148	Computer Exchange, Inc.	Bill	(847) 949-6711	August 2004		
Bookkeeper: Mary Lacie						
1156	Jones Associates, Inc	Glenn	(847) 336-4515	August 2004	Coding Error	9/23/2004
3186	Impressions Count, Inc.	Randy or Sheri	(847) 395-2445	June 2004 July 2004 August 2004		7/13/2004
Bookkeeper: Sue Beuro						
142	CCC Inc.	Cleo	(847) 949-8535	August 2004	Bank Statement missing	9/10/2004
394	AA Services, Inc	Sherri/Jay	(847) 587-0014	June 2004	Bank Statement missing	7/21/2004
6148	Computer Exchange, Inc.	Bill	(847) 949-6711	July 2004	Bank Statement Transactions	8/11/2004

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Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Bookkeeper: Susan Besenia						
1156	Jones Associates, Inc	Glenn	(847) 336-4515	June 2004 July 2004		9/23/2004 9/23/2004
257	Ilinios Pipe & Faucets, Co.	Penny/Joe	(847) 662-2626	August 2004		9/23/2004
298	YourTown, Inc.	Marian Rodriguez	(847) 970-9235	July 2004	****Client Called 1****	
3178	Fassett Construction Corporation	Kevin	(847) 926-9370	July 2004		9/21/2004
3184	Lake County Tree Service, Inc.	Felipe	(847) 740-6887	June 2004 July 2004	Waiting For Information	8/18/2004
351	A1 Plastic Molding	Gisela/Roland	(847) 548-1573	August 2004		9/20/2004
373	Hot & Cold HVAC, Inc	Tina/Bill	(970) 641-3635	June 2004 July 2004 August 2004		

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Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Bookkeeper: Waiting For Client						
388	Dark House Brewery	Jeff	(847) 816-7558	January 2004 February 2004 March 2004 April 2004 May 2004 June 2004 July 2004 August 2004		
463	Jerrys Welding	Dan	(847) 949-9556	January 2004 February 2004 March 2004 April 2004 May 2004 June 2004 July 2004 August 2004		

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Supervisor: Mary Lacie

Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Bookkeeper: Diane Boston						
150	B.Z. Inc.		(847) 247-0233	March 2004 April 2004 May 2004 June 2004 July 2004 August 2004	Waiting For Information	8/23/2004
410	Discovery for Kids, Inc	Berit/Dale	(847) 546-1226	June 2004 July 2004 August 2004	Bank Statement missing	9/7/2004 9/7/2004
Bookkeeper: Jill Goner						
3117	Soft Touch Spa & Salon, Inc.	Cindi	(847) 543-1820	September 2003	Waiting For Information	10/24/2003

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Supervisor: Mary Lacie

Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Bookkeeper: Mary Lacie						
103	Mitchs Hauling, Inc.	Jeannie	(847) 223-9967			
				August 2004		9/24/2004
269	Indian Printing, Inc.	Charlie/Pat	(847) 566-6116			
				August 2004	Coding Error	9/9/2004
3117	Soft Touch Spa & Salon, Inc.	Cindi	(847) 543-1820			
				October 2003 November 2003 December 2003		
3157	Software Fiends for Hire	Tony	(847) 949-8373			
				August 2004		
3164	Sharp Sales, Inc.	Stacey	(847) 949-0788			
				July 2004 August 2004		
326	Mitch's Publishing Corp.	Sylvia/Mitch	(847) 223-5656			
				August 2004	Out of time for the day	9/14/2004
328	Mitchs Publishing Colorado Corp	Sylvia-(IL) Laura-(CO)	(847) 223-5656			
				August 2004		9/14/2004
348	Sweet Sweets	Cindi	(847) 223-0303			
				October 2003 November 2003 December 2003		
6116	B&B, LLC.	Liz/Steve	(847) 816-1657			
				August 2004		

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Bookkeeper: Susan Besenia						
334	Pavers Specialities	Jennifer	(847) 587-1292			
				August 2004		9/15/2004
354	Sea's Auto Body	Bob/Barb	(847) 566-4300			
				August 2004		9/23/2004
389	Housers Associates, Inc.	Bruce	(847) 680-0603			
				July 2004		
				August 2004		
4172	All Ways Catering	Tim Friese	(847) 640-6614			
				May 2004	****Client Called 1****	7/7/2004
				June 2004	****Client Called 1****	8/18/2004
				July 2004		9/22/2004
				August 2004		9/22/2004

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Supervisor: Mary Lacie

Client ID	Company	Contact	Telephone	Period	Explanation	Date In
Total Number of Months Incomplete: 91						