

Your Company Name, Inc.

Production Report prior to: Monday, November 01, 2004

For the Period of: September 2004

Bookkeeper	R a n k	Client	Monthly Fee	Complete Fee	Days To Complete Bkpr Rev	% Client Complete	% Dollars Complete
Completed Date							
In	Rev						

*** No Assigned Bookkeeper ***

Not Completed

	1143	Sparkling Cleaning		\$697.41			
		Total Clients Not Completed:	1	Total Fees:	\$697.41	\$0.00	
Total Clients: 1	Total Clients Completed Per Mo:	0	Total Fees Per Month:	\$697.41	\$0.00	Avg: .0 .0	0.00% 0.00%
						Total Avg:	.0

Diane Boston

Not Completed

	R 150	B.Z. Inc.		\$672.94			
		410	Discovery for Kids, Inc	\$183.53			
		6176	Direct Furniture LLC	Sales Tax \$455.76			
		Total Clients Not Completed:	3	Total Fees:	\$1,312.23	\$0.00	
Total Clients: 3	Total Clients Completed Per Mo:	0	Total Fees Per Month:	\$1,312.23	\$0.00	Avg: .0 .0	0.00% 0.00%
						Total Avg:	.0

Hidekazu Sasaki

Not Completed

	2104	PreSchool Time, Inc.		\$357.88			
		298	YourTown, Inc.	\$177.41			
		309	Quality Concrete, Inc.	\$305.88			
		3101	Jones & Associates, Inc.	Pay Tax Dep \$379.29			
		3120	Parker Tool & Die	\$468.00			
		3126	Good Guys Electric, Co.	\$192.71			
		3137	BMW Landscaping, Inc	\$232.47			
		3162	Ace Insurance	Pay Tax Dep \$305.88			
		3173	Warming Systems, Inc.	Pay Tax Dep Sales Tax \$192.71			
		3174	Rick's Machine Repair, Inc.	\$195.76			
		3177	Kevin A. Walsh Realty, Inc.	Pay Tax Dep \$183.53			
		3178	Fassett Construction Corporation	\$198.82			
		3180	JVB Corporation	Pay Tax Dep Sales Tax \$198.82			
		3183	Body Craft Inc.	Pay Tax Dep Sales Tax \$474.12			

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent								4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100		

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Hidekazu Sasaki							
Not Completed							
		3184 Lake County Tree Service, Inc.	\$247.76				
		3187 MF DiPinto, Ltd.	\$229.41				
		319 Jakes Construction, Inc	\$73.41				
		321 Berne & Sons, Inc <i>Pay Tax Dep</i>	\$229.41				
		325 G's Companies, Inc.	\$920.71				
		327 JDM Stucco, Inc. <i>Pay Tax Dep</i>	\$195.76				
		330 GB Hair, LTD.	\$281.41				
		349 Bayside Computers	\$232.47				
		356 Happy Time Movers	\$134.59				
		372 Oak & More Floors	\$299.76				
		374 Quality Tool Company	\$263.06				
A		381 JJK Enterprises, Inc. <i>Sales Tax</i>	\$266.12				
		399 Choppers Inc.	\$409.88				
		444 Greenland Landscapes	\$168.24				
		6148 Computer Exchange, Inc.	\$198.82				
		Total Clients Not Completed: 29	Total Fees: \$8,014.09	\$0.00			
Total Clients: 29		Total Clients Completed Per Mo: 0	Total Fees Per Month: \$8,014.09	\$0.00	Avg: .0	.0	0.00% 0.00%
					Total Avg: .0		

Mary Lacie

Not Completed

		103 Mitchs Hauling, Inc.	\$562.00				
R		1156 Jones Associates, Inc <i>Sales Tax</i>	\$287.53				
		3157 Software Fiends for Hire	\$149.88				
		3164 Sharp Sales, Inc. <i>Sales Tax</i>	\$198.82				
		3186 Impressions Count, Inc. <i>Sales Tax</i>	\$397.65				
		326 Mitch's Publishing Corp.	\$1,212.00				
		328 Mitchs Publishing Colorado Corp	\$572.00				
		6116 B&B, LLC.	\$504.71				
		Total Clients Not Completed: 8	Total Fees: \$3,884.59	\$0.00			

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Percent											4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100

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Mary Lacie							
Total Clients: 8		Total Clients Completed Per Mo: 0	Total Fees Per Month: \$3,884.59	\$0.00	Avg: .0 .0	0.00%	0.00%
					Total Avg: .0		

Sue Beuro

Not Completed

222	Randys Photo Services, Inc.	<i>Pay Tax Dep</i>		\$198.82			
307	Bonnie Chiro, P.C.			\$165.18			
3163	G&L Scape, Inc.			\$198.82			
323	AAA Electrical			\$189.65			
394	AA Services, Inc			\$100.00			
416	POP	<i>Pay Tax Dep</i>		\$180.47			
Total Clients Not Completed:		6	Total Fees:	\$1,032.94	\$0.00		
Total Clients: 6		Total Clients Completed Per Mo: 0	Total Fees Per Month: \$1,032.94	\$0.00	Avg: .0 .0	0.00%	0.00%
					Total Avg: .0		

Susan Besenia INACT

Not Completed

214	Jasons Welding, Inc.		<i>Sales Tax</i>	\$198.82			
257	Ilinios Pipe & Faucets, Co.			\$507.76			
269	Indian Printing, Inc.		<i>Sales Tax</i>	\$357.88			
3127	Manny's Electric Company			\$492.47			
3130	BI Company			\$474.12			
3131	Health Foods Market, Inc.		<i>Sales Tax</i>	\$223.29			
3135	SeaFood, Inc.		<i>Sales Tax</i>	\$305.88			
3136	Missy Labs, LTD.		<i>Sales Tax</i>	\$281.41			
3139	Counting & Calculating, Inc.		<i>Sales Tax</i>	\$201.88			
3151	Crete Tech, Inc.			\$345.65			
3167	Home Remodeling	<i>Pay Tax Dep</i>	<i>Sales Tax</i>	\$272.24			
3168	Above All, Home Inc.	<i>Pay Tax Dep</i>		\$195.76			
334	Pavers Specialities			\$330.35			
337	Debbie's Stamps, Inc	<i>Pay Tax Dep</i>	<i>Sales Tax</i>	\$305.00			

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent									4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100	

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Susan Besenia INACT							
Not Completed							
		346 Top Notch Cleaners		\$198.82			
		351 A1 Plastic Molding		\$315.06			
		354 Sea's Auto Body	Sales Tax	\$388.47			
		355 Campbell & Bros		\$179.00			
		371 Sweetheart Designs		\$250.82			
		373 Hot & Cold HVAC, Inc		\$211.06			
		379 MMN Enterprises, Inc.		\$504.71			
		389 Housers Associates, Inc.	Pay Tax Dep	\$330.35	Sales Tax		
		4172 All Ways Catering		\$229.41	Sales Tax		
		490 Vending Specialists	Pay Tax Dep	\$180.47	Sales Tax		
		6128 Information Technologies, LLC	Pay Tax Dep	\$568.94	Sales Tax		
		Total Clients Not Completed:	25	Total Fees:	\$7,849.62	\$0.00	
Total Clients: 25	Total Clients Completed Per Mo:	0	Total Fees Per Month:	\$7,849.62	\$0.00	Avg: .0 .0	0.00% 0.00%
						Total Avg:	.0
Waiting For Client							
Not Completed							
		142 CCC Inc.		\$354.82			
		388 Dark House Brewery		\$263.06			
		463 Jerrys Welding		\$256.94			
		Total Clients Not Completed:	3	Total Fees:	\$874.82	\$0.00	
Total Clients: 3	Total Clients Completed Per Mo:	0	Total Fees Per Month:	\$874.82	\$0.00	Avg: .0 .0	0.00% 0.00%
						Total Avg:	.0
Total Clients:	75	Total Clients Completed per Co:	0	Total Fees per Company:	\$23,665.70	\$0.00	Avg: .0 .0
						Total Avg:	.0
				Average Monthly Fee:	\$315.54	\$0.00	

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent								4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100		