

# Your Company Name, Inc.

**Production Report prior to: Monday, November 01, 2004**

**From 09/01/04 thru 09/30/04**

**Bookkeeper**

**Completed Date**

**Monthly  
Fee**

**Complete  
Fee**

**Days To  
Complete  
Bkpr Rev**

**% Client  
Complete**

**% Dollars  
Complete**

**In Rev**

**Client**

**Diane Boston**

**9/2/2004**

7/29/2004	3187	MF DiPinto, Ltd.		\$229.41	\$229.41	35	For: April 2004
7/29/2004	3187	MF DiPinto, Ltd.		\$229.41	\$229.41	35	For: February 2004
7/29/2004	3187	MF DiPinto, Ltd.		\$229.41	\$229.41	35	For: March 2004
		Total Clients Completed per Day:	3	Total Fees Per Day:	\$688.23	\$688.23	

**9/3/2004**

7/12/2004	3187	MF DiPinto, Ltd.		\$223.29	\$223.29	53	For: June 2004
7/12/2004	3187	MF DiPinto, Ltd.		\$223.29	\$223.29	53	For: May 2004
		Total Clients Completed per Day:	2	Total Fees Per Day:	\$446.58	\$446.58	

**9/10/2004**

9/2/2004	6128	Information Technologies, LLC		\$284.47	\$284.47	8	For: August 2004
9/3/2004	346	Top Notch Cleaners		\$186.59	\$186.59	7	For: August 2004
		Total Clients Completed per Day:	2	Total Fees Per Day:	\$471.06	\$471.06	

**9/11/2004**

9/8/2004	3173	Warming Systems, Inc.		\$183.53	\$183.53	3	For: August 2004
9/8/2004	3180	JVB Corporation		\$192.71	\$192.71	3	For: August 2004
		Total Clients Completed per Day:	2	Total Fees Per Day:	\$376.24	\$376.24	

**9/13/2004**

5/28/2004	3130	BI Company		\$419.06	\$419.06	108	For: January 2004
5/28/2004	3130	BI Company		\$419.06	\$419.06	108	For: February 2004
		Total Clients Completed per Day:	2	Total Fees Per Day:	\$838.12	\$838.12	

**9/14/2004**

5/28/2004	3130	BI Company		\$419.06	\$419.06	109	For: March 2004
8/17/2004	3130	BI Company		\$419.06	\$419.06	28	For: April 2004
8/17/2004	3130	BI Company		\$419.06	\$419.06	28	For: May 2004
		Total Clients Completed per Day:	3	Total Fees Per Day:	\$1,257.18	\$1,257.18	

**9/15/2004**

8/17/2004	3130	BI Company		\$419.06	\$419.06	29	For: June 2004
		Total Clients Completed per Day:	1	Total Fees Per Day:	\$419.06	\$419.06	

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent								4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100		

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**Fee**

**Fee**

**Bkpr Rev**

**Complete**

**Complete**

**Diane Boston**

**9/20/2004**

8/18/2004	3187	MF DiPinto, Ltd.		\$229.41	\$229.41	33	For: July 2004
8/25/2004	3127	Manny's Electric Company		\$483.29	\$483.29	26	For: July 2004
9/13/2004	3131	Health Foods Market, Inc.		\$201.88	\$201.88	7	For: August 2004
9/13/2004	3131	Health Foods Market, Inc.		\$201.88	\$201.88	7	For: July 2004
Total Clients Completed per Day:			4	Total Fees Per Day:		\$1,116.46	\$1,116.46

**9/21/2004**

8/20/2004	3120	Parker Tool & Die		\$455.76	\$455.76	32	For: June 2004
9/3/2004	3120	Parker Tool & Die		\$455.76	\$455.76	18	For: July 2004
Total Clients Completed per Day:			2	Total Fees Per Day:		\$911.52	\$911.52

**9/23/2004**

9/2/2004	371	Sweetheart Designs		\$431.29	\$431.29	21	For: July 2004
9/15/2004	3139	Counting & Calculating, Inc.		\$189.65	\$189.65	8	For: August 2004
Total Clients Completed per Day:			2	Total Fees Per Day:		\$620.94	\$620.94

**9/24/2004**

9/13/2004	3151	Crete Tech, Inc.		\$324.24	\$324.24	11	For: August 2004
9/13/2004	337	Debbie's Stamps, Inc		\$305.00	\$305.00	11	For: August 2004
Total Clients Completed per Day:			2	Total Fees Per Day:		\$629.24	\$629.24

**9/25/2004**

9/2/2004	371	Sweetheart Designs		\$431.29	\$431.29	23	For: August 2004
Total Clients Completed per Day:			1	Total Fees Per Day:		\$431.29	\$431.29

Total Clients: 26	Total Clients Completed :	26	Total Fees:	\$8,205.92	\$8,205.92	Avg: 32.3	.0	100.00%	100.00%
						Total Avg:	32.3		

**Fred Acer**

**9/27/2004**

9/15/2004	9/27/2004	3135	SeaFood, Inc.		\$244.71	\$244.71	12	0	For: August 2004
Total Clients Completed per Day:			1	Total Fees Per Day:		\$244.71	\$244.71		

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent									4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100	

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**Fee**

**Bkpr Rev**

**Complete**

**Complete**

**Fred Acer**

Total Clients: 1	Total Clients Completed : 1	Total Fees:	\$244.71	\$244.71	Avg: 12.0	.0	100.00%	100.00%
					Total Avg: 12.0			

**Hidekazu Sasaki**

**9/9/2004**

6/4/2004	9/16/2004	3137	BMW Landscaping, Inc	\$217.18	\$217.18	97	7	For: May 2004
8/17/2004		319	Jakes Construction, Inc	\$61.18	\$61.18	23		For: July 2004
9/2/2004	9/16/2004	3137	BMW Landscaping, Inc	\$217.18	\$217.18	7	7	For: June 2004
			Total Clients Completed per Day: 3	Total Fees Per Day: \$495.54	\$495.54			

**9/10/2004**

9/2/2004	9/16/2004	3137	BMW Landscaping, Inc	\$217.18	\$217.18	8	6	For: July 2004
9/7/2004	9/16/2004	3126	Good Guys Electric, Co.	\$174.35	\$174.35	3	6	For: July 2004
9/8/2004	9/17/2004	307	Bonnie Chiro, P.C.	\$165.18	\$165.18	2	7	For: August 2004
			Total Clients Completed per Day: 3	Total Fees Per Day: \$556.71	\$556.71			

**9/13/2004**

9/1/2004	9/17/2004	3162	Ace Insurance	\$305.88	\$305.88	12	4	For: August 2004
9/9/2004	9/17/2004	416	POP	\$165.18	\$165.18	4	4	For: August 2004
			Total Clients Completed per Day: 2	Total Fees Per Day: \$471.06	\$471.06			

**9/14/2004**

9/13/2004	9/16/2004	327	JDM Stucco, Inc.	\$183.53	\$183.53	1	2	For: August 2004
9/13/2004	9/16/2004	327	JDM Stucco, Inc.	\$183.53	\$183.53	1	2	For: July 2004
			Total Clients Completed per Day: 2	Total Fees Per Day: \$367.06	\$367.06			

**9/15/2004**

8/31/2004	9/16/2004	3177	Kevin A. Walsh Realty, Inc.	\$183.53	\$183.53	15	1	For: August 2004
9/9/2004	9/16/2004	372	Oak & More Floors	\$281.41	\$281.41	6	1	For: August 2004
			Total Clients Completed per Day: 2	Total Fees Per Day: \$464.94	\$464.94			

**9/16/2004**

9/2/2004	9/16/2004	3101	Jones & Associates, Inc.	\$357.88	\$357.88	14	0	For: August 2004
9/10/2004	9/20/2004	3163	G&L Scape, Inc.	\$177.41	\$177.41	6	4	For: August 2004
9/10/2004	9/17/2004	319	Jakes Construction, Inc	\$61.18	\$61.18	6	1	For: August 2004

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent									4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100	

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**Hidekazu Sasaki**

**9/16/2004**

9/15/2004	9/20/2004	309	Quality Concrete, Inc.		\$305.88	\$305.88	1	4	For: August 2004
			Total Clients Completed per Day:	4	Total Fees Per Day:	\$902.35	\$902.35		

**9/20/2004**

5/11/2004	9/21/2004	142	CCC Inc.		\$324.24	\$324.24	132	1	For: April 2004
			Total Clients Completed per Day:	1	Total Fees Per Day:	\$324.24	\$324.24		

**9/21/2004**

9/8/2004	9/21/2004	356	Happy Time Movers		\$122.35	\$122.35	13	0	REREVW For: August 2004
			Total Clients Completed per Day:	1	Total Fees Per Day:	\$122.35	\$122.35		

**9/22/2004**

9/17/2004	9/23/2004	330	GB Hair, LTD.		\$266.12	\$266.12	5	1	For: August 2004
9/17/2004	9/23/2004	444	Greenland Landscapes		\$159.06	\$159.06	5	1	For: August 2004
9/21/2004	9/27/2004	374	Quality Tool Company		\$259.00	\$259.00	1	5	For: July 2004
			Total Clients Completed per Day:	3	Total Fees Per Day:	\$684.18	\$684.18		

**9/23/2004**

9/7/2004	9/25/2004	3174	Rick's Machine Repair, Inc.		\$183.53	\$183.53	16	2	For: August 2004
			Total Clients Completed per Day:	1	Total Fees Per Day:	\$183.53	\$183.53		

**9/24/2004**

9/1/2004	9/27/2004	321	Berne & Sons, Inc		\$217.18	\$217.18	23	3	For: August 2004
9/2/2004	9/25/2004	3137	BMW Landscaping, Inc		\$217.18	\$217.18	22	1	For: August 2004
9/13/2004	9/25/2004	222	Randys Photo Services, Inc.		\$183.53	\$183.53	11	1	For: August 2004
9/16/2004	9/27/2004	349	Bayside Computers		\$232.47	\$232.47	8	3	For: August 2004
9/16/2004	9/27/2004	399	Choppers Inc.		\$409.88	\$409.88	8	3	For: August 2004
9/21/2004	9/27/2004	374	Quality Tool Company		\$259.00	\$259.00	3	3	For: August 2004
			Total Clients Completed per Day:	6	Total Fees Per Day:	\$1,519.24	\$1,519.24		

**9/27/2004**

9/20/2004	9/25/2004	323	AAA Electrical		\$174.35	\$174.35	7	-2	For: August 2004
			Total Clients Completed per Day:	1	Total Fees Per Day:	\$174.35	\$174.35		

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent									4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100	

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**Client**

**Hidekazu Sasaki**

Total Clients: 29	Total Clients Completed : 29	Total Fees: \$6,265.55	\$6,265.55	Avg: 15.9	2.8	100.00%	100.00%
				Total Avg: 18.7			

**Mary Lacie**

**9/9/2004**

9/7/2004	490	Vending Specialists	\$162.12	\$162.12	2	For: August 2004
		Total Clients Completed per Day: 1	Total Fees Per Day: \$162.12	\$162.12		

**9/10/2004**

9/8/2004	3168	Above All, Home Inc.	\$183.53	\$183.53	2	For: August 2004
9/9/2004	3167	Home Remodeling	\$244.71	\$244.71	1	For: August 2004
		Total Clients Completed per Day: 2	Total Fees Per Day: \$428.24	\$428.24		

**9/13/2004**

8/26/2004	3164	Sharp Sales, Inc.	\$177.41	\$177.41	18	For: January 2004
9/7/2004	214	Jasons Welding, Inc.	\$184.00	\$184.00	6	For: August 2004
		Total Clients Completed per Day: 2	Total Fees Per Day: \$361.41	\$361.41		

**9/15/2004**

8/26/2004	3164	Sharp Sales, Inc.	\$177.41	\$177.41	20	For: April 2004
8/26/2004	3164	Sharp Sales, Inc.	\$177.41	\$177.41	20	For: March 2004
8/26/2004	3164	Sharp Sales, Inc.	\$177.41	\$177.41	20	For: June 2004
8/26/2004	3164	Sharp Sales, Inc.	\$177.41	\$177.41	20	For: February 2004
8/26/2004	3164	Sharp Sales, Inc.	\$177.41	\$177.41	20	For: May 2004
		Total Clients Completed per Day: 5	Total Fees Per Day: \$887.05	\$887.05		

Total Clients: 10	Total Clients Completed : 10	Total Fees: \$1,838.82	\$1,838.82	Avg: 12.9	.0	100.00%	100.00%
				Total Avg: 12.9			

**Sue Beuro**

**9/20/2004**

9/10/2004	9/21/2004	142	CCC Inc.	\$324.24	\$324.24	10	1	For: July 2004
9/10/2004	9/21/2004	142	CCC Inc.	\$324.24	\$324.24	10	1	For: June 2004

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent									4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100	

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Complete**

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**Sue Beuro**

**9/20/2004**

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Total Clients Completed per Day: 2    Total Fees Per Day: \$648.48    \$648.48

**9/27/2004**

6/30/2004    1156    Jones Associates, Inc    \$238.59    \$238.59    89    For: May 2004

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Total Clients Completed per Day: 1    Total Fees Per Day: \$238.59    \$238.59

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Total Clients: 3    Total Clients Completed : 3    Total Fees: \$887.07    \$887.07    Avg: 36.3    1.0    100.00%    100.00%

Total Avg: 37.3

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**Waiting For Client**

**9/20/2004**

9/10/2004    9/21/2004    142    CCC Inc.    \$324.24    \$324.24    10    1    For: May 2004

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Total Clients Completed per Day: 1    Total Fees Per Day: \$324.24    \$324.24

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Total Clients: 1    Total Clients Completed : 1    Total Fees: \$324.24    \$324.24    Avg: 10.0    1.0    100.00%    100.00%

Total Avg: 11.0

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Total Clients: 70    Total Clients Completed per Co: 70    Total Fees per Company: \$17,766.31    \$17,766.31    Avg: 22.3    2.5    100.00%    100.00%

Total Avg: 24.8

Average Monthly Fee: \$253.80    \$253.80

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Percent									4	8	13	17	22	26	31	35	40	44	49	53	58	62	67	71	76	80	85	89	94	100	